



## Form A – Micro-Generation Notice

(If you have questions on how to fill in the form, refer to Micro-Generation Notice Submission Guideline posted on the AUC website: [www.auc.ab.ca](http://www.auc.ab.ca))

**Check the appropriate boxes to identify your micro-generation project:**

Project meets micro-generation generating unit size requirements (i.e. not to exceed 5 MW)? Yes  No   
 Are you an existing micro-generation customer? Yes , existing capacity: \_\_\_\_\_ kW; No   
 Are you planning to increase or decrease the generation capacity? Yes , capacity change (+/-): \_\_\_\_\_ kW; No   
 Is this notice being used for aggregating multiple sites? Yes  No

1. CUSTOMER IDENTIFICATION			
Name:		Company Name:	
Address:		City:	
Province:	Postal code:	Phone:	Fax:
Email address:		Preferred method of contact: Email <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/>	
Consultant name:		Consultant phone #:	
Consultant address/city/province/postal code:			
Other interested parties:			
2. PROJECT DESCRIPTION			
Site Legal Description: (If the project involves aggregated sites, list the sites in the following table. Expand the list in separate sheets of paper if required.)		Site ID:	
Legal land description(s): Site 1. Site 2. Site 3. Site 4.		Site ID(s): Site 1. Site 2. Site 3. Site 4.	
Service address(s): Site 1. Site 2. Site 3. Site 4.		Retailer name(s): Site 1. Site 2. Site 3. Site 4.	
Energy source(s) of the Generator(s): Solar <input type="checkbox"/> Wind <input type="checkbox"/> Hydro <input type="checkbox"/> Biomass <input type="checkbox"/> Fuel cell <input type="checkbox"/> Geothermal <input type="checkbox"/> Other <input type="checkbox"/> Specify: _____ (If the project involves aggregated sites and consists of generators using different energy sources, list them out in a separate table.)			
Type(s) of Generator(s) connected to the utility interface: Inverter based <input type="checkbox"/> Induction <input type="checkbox"/> Synchronous <input type="checkbox"/> (If the project involves aggregated sites and consists of different types of generators, list them out in a separate table.)			
Micro-generation Generating Unit(s) total nameplate a.c. capacity (kW): Site 1: Site 2: Site 3: Site 4:	Estimate a.c. Demand (kVA): Site 1: Site 2: Site 3: Site 4:	Estimate customer annual energy consumption (kWh): Site 1: Site 2: Site 3: Site 4:	
Projected total net a.c. annual energy production (kWh) from the micro-generation generating unit(s) :			

Voltage level of connection:	Phase: Single <input type="checkbox"/> Three <input type="checkbox"/>
If you have inverter(s) in your micro-generating unit(s), does it comply with "CSA Standard C22.2 107.1 – Power Conversion Equipment" in particular standards respecting "Anti-islanding"? Yes <input type="checkbox"/> No <input type="checkbox"/> If you have inverter(s), please specify the inverter(s) type(s) used: Line commutated type <input type="checkbox"/> or Self commutated type <input type="checkbox"/> If you have synchronous-based micro-generating unit(s), does it comply with the owner's technical requirements for connecting generators, in particular requirements regarding "Anti-islanding"? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Requested in service date (YYYY-MM-DD) for connection:	
<b>3. SUPPORTING DOCUMENTS REQUIRED:</b>	
Submit the following supporting documentation: a) Electric single-line diagram b) Site Plan c) Electrical Permit d) Electrical Inspection Report (to be submitted after installation of the micro-generator(s) is completed and inspected) e) Other supporting document(s), if any, please specify: _____	
Have you met all applicable municipal and zoning requirements, including noise rules and by-laws? Yes <input type="checkbox"/> No <input type="checkbox"/> Please specify: _____ * Have you completed the participant involvement program stated in AUC Rule 007? Yes <input type="checkbox"/> No <input type="checkbox"/> Please specify: _____ * Have you met the requirements stated in AUC Rule 012? Yes <input type="checkbox"/> No <input type="checkbox"/> Please specify: _____ * Have you met all applicable environmental requirements? Yes <input type="checkbox"/> No <input type="checkbox"/> Please specify: _____ * Are you aware of any outstanding objections from any person regarding your project? Yes <input type="checkbox"/> Please specify: _____ No <input type="checkbox"/>	
<b>Applicant Signature:</b>	<b>Submission date:</b>
<b>4. ELECTRIC DISTRIBUTION SYSTEM OWNER USE ONLY:</b>	
Owner's notice reference #:	AESO asset ID (if any):
Date received:	Interconnection Line:
<b>Accepted: Yes <input type="checkbox"/> No <input type="checkbox"/> Reason(s) for dispute:</b>	
Interconnection agreement signed? Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/>	
Meter type: Interval <input type="checkbox"/> Cumulative <input type="checkbox"/>	Substation Number:
Meter Installed Date:	
Remarks:	

\* Notes: The micro-generation customer must ensure that the criteria for an exemption from filing an application with the Commission as stated in Section 2 of this rule are satisfied.

In order to receive electricity generation credits, the micro-generation customer must notify its retailer or regulated rate provider once the notice is accepted by the owner or in the event that the Commission decides that a disputed unit is a micro-generation generating unit.

## Form B – Notice of Dispute

To be completed by owner when there is a dispute with respect to the customer's eligibility to become a micro-generator or on the question of extraordinary costs.

Information required must include the following:

Contact person for the dispute notice:	Name:
	Phone:
Is owner represented by another person?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, provide name and contact information
Is a copy of the MG project notice (Form A) attached?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Dispute type:	<input type="checkbox"/> Qualification (MG Regulation - Sections 2(2) or 2.1(2))  <input type="checkbox"/> Extraordinary costs (MG Regulation - Sections 4(3) or 4(3.1))
If dispute is related to Section 2(2) or 2.1(2), has owner served notice on customer within 14 days?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Dispute rationale:	
Other information attached:	

Date of submission: \_\_\_\_\_

## Form C – Notice of Complaint

To be completed by micro-generation customer when there is complaint on the metering cost.

Information required must include the following:

Contact person who submits the complaint notice:	Name:
	Phone:
If customer is represented by another party?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, provide name and contact information:
Attached a copy of the MG project notice (Form A):	Yes <input type="checkbox"/> No <input type="checkbox"/>
Type of complaint:	<input type="checkbox"/> Interval metering costs (MG Regulation Section 3(5))
Provide full details of the complaint:	
Other Information attached:	

Date of submission: \_\_\_\_\_